

Checklist

Before Your Residency

- Understand your role as a teacher, design/building professional, architecture or engineering student**
Expectation and role of the teacher. Expectation and role of the professional, architecture and engineering student.
- Attend an orientation**
If you are new and cannot attend please contact sam@af-oregon.org. Past participants are encouraged to attend as well to receive updates on new resources. View the Participant Handbook for orientation dates and details.
- Attend trauma trainings**
Please plan to attend our free, ongoing trauma informed trainings if you are a volunteer, to prepare you to work with youth of all different backgrounds. The workshops are presented in a series and are intended to build upon each other. Teachers are also welcome to attend. All AiS participants will receive calendar invites to the workshops.
- Complete a Team Questionnaire**
The Team Questionnaire will help you and your partners talk through classroom culture and how to prepare for a session.
- Determine residency goals**
What do you want to achieve through this residency? What concepts should the students understand by the end? Use this outline to determine residency goals with your team.
- Plan your residency**
Schedule a time to meet up with your partner after orientation to complete a residency plan.
- Submit your residency plan**
Before your residency begins, please submit a plan (one per team) along with session dates and times using this form. Send AFO staff any changes to your plan throughout the residency.
- TEACHERS ONLY: Email image release form to parents**
Before Session 1, email the Image Release Form link to students' parents/guardians.
- TEACHERS ONLY: Have students complete Before Student Assessments**
Before Session 1, have students complete the Before Your Residency Student Self-Assessment.
- Prepare for Session 1**
Reference the Before a Session checklist before each session to make sure the whole team is prepared and materials are gathered prior to the session.